

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF EAST AFRICAN COOPERATION**



General Procurement Notice (GPN)

Procurement Plan for Goods, Works, Non-Consultancy and Consultancy

Services for Financial Year 2008/09

- 1.0 The Government of the United Republic of Tanzania has set aside funds for the operations of the Ministry of East African Cooperation during the financial year 2008/2009.
- 2.0 The Ministry of East African Cooperation is now issuing the General Procurement Notice in accordance with the requirement as per Sect 45 of the Public Procurement Act 2004 and Regulation No. 46 and 47 of 2005 for the purpose of informing Bidders, Suppliers, Non- Consultants, Contractors and Consultants and the General Public on tender opportunities during the financial year 2008/2009.
- 3.0 Potential bidders desiring additional information on the Procurement in question particularly on specific items should contact the Secretary, Ministerial Tender Board, Ministry of East African Cooperation; Waterfront, Sokoine Drive 5th floor, Room No 1B P.O. Box 9280 Dar es Salaam, from 7.30 am to 3.30 pm on Monday to Friday inclusive except for Public Holidays.

Further to this publication of the General Procurement Notice, subsequent announcement of specific tenders will be advertised in the local newspapers.

1:1 PROCUREMENT PLAN FOR GOODS, WORKS AND NON-CONSULTANCY SERVICES

Description	Tender No.	Lot Number	Procurement Method	PRE-QUALIFICATION			Invitation for Bids and contract signature		
				Invitation Date	Closing-Opening	Notification of Applicants	Bid Invitation Date	Bid Closing-Opening	Notification of Award
1	2	3	4	5	6	7	8	9	10
Uniforms	MEAC/027/2008-09/HQ/G/NS/01	01	NS	N/A	N/A	N/A	5/01/2009	12/01/2009	19/01/2009
Printing	MEAC/027/2008-09/HQ/S/RT/01	02	RT	N/A	N/A	N/A	23/08/2008	5/09/2008	15/09/2008
Advertising	MEAC/027/2008-09/HQ/S/DC/01	03	DC	N/A	N/A	N/A	N/A	N/A	25/08/2008
Periodicals and Newspapers	MEAC/027/2008-09/HQ/G/DC/02	03	DC	N/A	N/A	N/A	N/A	N/A	N/A
Sports Goods	MEAC/027/2008-09/HQ/G/NS/02	01	NS	N/A	N/A	N/A	5/1/2009	12/01/2009	19/01/2009
Microfilm/Photocopying	MEAC/027/2008-09/HQ/S/DC/03	03	DC	N/A	N/A	N/A	N/A	N/A	25/08/2008
Computer Accessories Supplies	MEAC/027/2008-09/HQ/G/NS/03	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Food and refreshments	MEAC/027/2008-09/HQ/G/NS/04	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Catering	MEAC/027/2008-09/HQ/G/NS/05	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Special Food Diet	MEAC/027/2008-09/HQ/G/NS/06	01	NS	N/A	N/A	N/A	25/08/2008	24/09/2008	06/10/2008

Cleaning Supplies	MEAC/027/2008-09/HQ/G/NS/07	01	NS	N/A	N/A	N/A	5/01/2009	12/01/2009	19/01/2009
Stationery supplies	MEAC/027/2008-09/HQ/G/NCB/01	04	NCB	N/A	N/A	N/A	25/08/2008	24/09/2008	06/10/2008
Sundry items	MEAC/027/2008-09/HQ/G/NS/08	01	NS	N/A	N/A	N/A	5/01/2009	12/01/2009	19/01/2009
Minor Civil Works	MEAC/027/2008-09/HQ/W/NCB/02	04	NCB	N/A	N/A	N/A	25/08/2008	24/09/2008	06/10/2008
Fumigation	MEAC/027/2008-09/HQ/S/NS/09	01	NS	N/A	N/A	N/A	5/01/2009	12/01/2009	19/01/2009
Service and Repair-Equipments	MEAC/027/2008-09/HQ/G/NS/10	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Service and Repair-Vehicles	MEAC/027/2008-09/HQ/S/RT/02	02	RT	N/A	N/A	N/A	23/08/2008	5/09/2008	15/09/2008
Spare Parts	MEAC/027/2008-09/HQ/G/NS/11	01							
			NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Furniture, Curtains & Flooring	MEAC/027/2008-09/HQ/G/NS/12	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Kitchen Appliances, Utensils	MEAC/027/2008-09/HQ/G/NS/13	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Linen, Bedding and Towels	MEAC/027/2008-09/HQ/G/NS/14	01	NS	N/A	N/A	N/A	5/01/2009	12/01/2009	19/01/2009
Desks, Shelves, Tables, Chairs	MEAC/027/2008-09/HQ/G/NS/15	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Computers, Printers, Scanners etc	MEAC/027/2008-09/HQ/G/NCB/03	04	NCB	N/A	N/A	N/A	25/08/2008	24/09/2008	06/10/2008
Photocopier	MEAC/027/2008-09/HQ/G/NS/16	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Telephones, Facsimiles Vs & Radio	MEAC/027/2008-09/HQ/G/NS/09	01	NS	N/A	N/A	N/A	5/01/2009	12/01/2009	19/01/2009

Air Conditioners	MEAC/027/2008-09/HQ/G/NS/18	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Motor Cycles	MEAC/027/2008-09/HQ/G/NS/19	01	NS	N/A	N/A	N/A	23/08/2008	29/08/2009	08/09/2008
Diesel	MEAC/027/2008-09/HQ/G/DC/04	03	DC	N/A	N/A	N/A	N/A	N/A	25/08/2008
Tapes, Records, Disks	MEAC/027/2008-09/HQ/G/NS/20	01	NS	N/A	N/A	N/A	N/A	N/A	25/08/2008
Computer Software	MEAC/027/2008-09/HQ/G/RT/03	02	RT	NA	N/A	N/A	23/08/2008	5/09/2008	15/09/2008

1:2 PROCUREMENT PLAN FOR CONSULTANCY SERVICE

Description*	Basic Data					Request for Expression of Interest			Invitation of proposals and approval for award		
	Tender No.	Lot Number	Procurement Method	Selection Method	Contract Type	Invitation Date	Closing-Opening	Notification Date	Consultant Proposals		Notification Date
									Invitation Date	Submission/Opening Date	
1	2	3	4	5	6	7	8	9	10	11	12
Conduct situational analysis, staff awareness meeting and VCT for HIV	MEAC//027//08-09/HQ/C/1	1	RT	QCBS	Lumpsm	N/A	NA	NA	23/08/08	12/09/08	18/09/2008
Conduct induction course for newly recruited staff	MEAC//027//08-09/HQ/C/2	1	SS	QCBS	Lumpsm	N/A	N/A	N/A	NA	1/09/08	18/09/2008
Anti corruption strategy implementation	MEAC//027//08-09/HQ/C/3	1	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	18/09/2008
Mainstreaming crosscutting issues(Gender, environment) to the Ministry	MEAC//027//08-09/HQ/C/4	2	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	18/09/2008

Formulate National Common Market Implementation Strategy	MEAC//027//08-09/HQ/C/5	3	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	18/09/2008
Initiate a Study on the Monetary Union Position Paper	MEAC//027//08-09/HQ/C/6	3	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	18/09/2008
Undertake a study to evaluate the implementation of the EAC Customs Union and prepare a Cabinet Paper on the way forward	MEAC//027//08-09/HQ/C/7	3	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	118/09/2008
Sensitize the public on EAC infrastructure programmes and projects through seminars, workshops, meetings in the 6 zones including Zanzibar	MEAC//027//08-09/HQ/C/8	4	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	18/09/2008
Undertake various studies as input to	MEAC//027//08-09/HQ/C/9	4	RT	QCBS	Lumpsm	NA	NA	NA	23/08/08	12/09/08	18/09/2008
Sensitization programs on Common Market negotiations in infrastructure and services	MEAC//027//08-09/HQ/C/10	4	RT	QCBS	Lumpsm	NA	NA	NA	23/08/08	12/09/08	18/09/2008
Preparation of MEAC Asset register	MEAC//027//08-09/HQ/C/11	5	RT	QCBS	Lumpsm	NA	NA	NA	23/08/08	12/09/08	18/09/2008
Design and Review MEAC website quarterly	MEAC//027//08-09/HQ/C/12	6	RT	QCBS	Lumpsm	NA	NA	NA	23/08/08	12/09/08	18/09/2008
To establish and update periodical Ministerial Database	MEAC//027//08-09/HQ/C/13	6	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	18/09/2008
LAN and WAN installation, operational and maintained.	MEAC//027//08-09/HQ/C/14	6	RT	QCBS	Lumpsm	N/A	N/A	N/A	23/08/08	12/09/08	18/09/2008

NS =NATIONAL SHOPPING
 DC =DIRECT CONTRACTING
 NCB =NATIONAL COMPETITIVE
 RT = RESTRICTED TENDERING
 SS = SINGLE SOURCING
 QCBS =QUALITY COST BASED SELECTION
 NA = NOT APPLICABLE